



Lawrence Central Rotary Board Meeting
 1515 St. Andrews Drive, Lawrence

April 3, 2018

1. Members present: Fred Atchison, Audrey Coleman, Jim Evers, Jim Peters, Stephen Mason, Michael Steinle, Megan Richardson, Shelly McColm.
2. Minutes were reviewed from the Joint LCR/LCRF board meeting March 6, 2018. Audrey moved the minutes be approved, Megan seconded the motion and it passed.
3. Financial Report by Megan Richardson:

- March Income:

Dues	\$614.00
Lunch guests and meals	\$60.00
LCRF/CBR Sponsorships	\$1400.00
Happy Dollars	\$74.00
Donations for Tree for George	<u>\$355.00</u>
Total	\$2503.00
- March Expense:

LCRF-CBR Sponsorships	\$1300.00
LCRF-LKC advertising	\$100.00
City of Lawrence-George Brenner Tree	\$245.00
Intuit- QB online	<u>\$15.00</u>
Total	\$1660.00
- Checking Account Balance \$3262.93
 - Outstanding Checks- Lawrence Sister Cities \$500
 - Maceli's \$441.93
- Savings Account Balance \$3973.37
- Megan reported she has had queries about the possibility to invoice members for meals for those on Plan 2 so they will not have to have cash at every meeting they attend. Discussed some younger members are accustomed to electronic transfers and often don't use checks. Megan said it's always been on the honor system; discussion that invoicing would be time-prohibitive.
- Discussed companies that might be reasonable for electronically transferring money at lunches including Square, Venmo, and Popmoney. Megan will talk to Kade Meyer about these or other companies.
- Audrey suggested that we use the Hospitality committee to collect the lunch monies at the beginning of our weekly meetings. Jim Evers moved that the Hospitality committee collect lunch money for Plan 2 members at our weekly meetings. Michael Steinle seconded and the motion passed.

- Fred reported he received a spreadsheet from Steve Lane about the Community Bike Ride (CBR). The report showed collections totaling \$4869 last year, but that amount included \$1000 from our club.
 - Wreath proceeds were \$1022.89
 - Fred requested that we hold a Happy Hour event in his honor in lieu of an outgoing President gift. Jim E. moved we hold a Happy Hour for Fred, Michael seconded and the motion passed.
4. Membership Report by Jim Evers
- New members: Leticia Cola in March, Gena Dellett in April
 - Audrey shared that her friends have reported they have enjoyed attending our meetings but can't commit to joining a club at this time for various reasons.
 - Jim E. reiterated the best way to sell our club is by inviting guests to our meetings.
 - Megan suggested we share more about the Happy Bucks segment of our meetings to introduce it to visiting guests and speakers to reduce confusion. Also, suggested it would be nice to invite them to share even if they have no cash to contribute.
5. Policy drafts for additions to bylaws from joint LCR/LCRF meeting were presented by Audrey Coleman.
- Items followed by suggested bylaw revisions:
 1. Confirm representation/regular communication channel between LCR and LCRF Boards.
 LCR Bylaws:
(Article IV Section 7) Monthly board meetings shall be attended by at least one representative of the LCRF, as determined by the LCRF Board.

(Article III Section 3) The President of LCR shall attend quarterly meetings of the LCRF Board as an ex-officio board member. If the LCR President is unable to attend. The president shall designate a replacement from the LCR leadership to attend. The LCR President is responsible for communicating LCRF quarterly reports to the LCR Board.

 LCRF Bylaws:
(Add to Article 1) One member of the LCR Board serves a term as an ex-officio member of the LCRF, as determined by the LCR Board.

(Add to Article IV) The LCRF President shall designate one LCRF Board member to attend monthly LCR board meetings on behalf of LCRF. This may be the same individual or rotate responsibility.
 2. Discuss needs for LCR budget planning.
 LCRF Bylaws:
(Add to Article V) The LCRF fiscal year shall match the calendar year.
 During the first quarter of the calendar year/by March LCR Board meeting, LCRF will prepare and present a financial report to LCR indicating the amount of LCRF funds available for dispersal in the upcoming club year. LCRF should determine how much, if any, funds are to be held in reserve beyond those needed to cover operating costs.
 3. Discuss basic LCR request for payment from LCRF to 3rd party.
 LCR Bylaws:
(Add to Article IX) Based on LCRF annual financial report to LCR in March of each year, in the 2nd quarter of the calendar year, LCR leadership works with board, and in consultation with club membership, to establish priorities for LCRF funds for the club year beginning July 1. Priorities may vary from year-to-year and may be any combination of local and

international initiatives. Repayment of loan from LCR may also be considered at some percentage. LCRF funds may also be used towards match for District Grants. LCRF funds may also be distributed to the Rotary Foundation.

4. Next steps needed: LCR Bylaws need to be updated to reflect existence of LCRF, and appointment of LCRF Board.
6. Discussed guidelines for guest lunch expenses
 - Jim Peters reported back, from two clubs of our approximate size that he has visited recently, that they do not charge for guests.
 - Fred will work on language for a policy.
7. Quarterly Planning meeting tomorrow:
 - Arboretum work day
 - Eldridge extended update
 - Willow
 - Payment methods
 - Bylaw revisions
 - Audrey mentioned possible survey about motivations for membership, favorite initiatives, etc.
8. Misc. items
 - Paul Radley has agreed to head up the efforts for Willow Domestic Violence Center donations this year.
 - Fred just heard that the Sister Cities Scholarship check for this year was found, it was mistakenly filed away by the Sister Cities organization.
 - Fred reported plans for a date in early August for the sponsored Sister Cities student to attend our meeting.
 - Michael mentioned his event, Stand Up for Science, to raise funds for the KU Natural History Museum on April 13. George and Mary Ann Brenner will be attending.
 - Michael mentioned the Food Policy Council is attempting to find a permanent location for the Lawrence Farmers Market.
9. Next board meeting will be May 1 at the Osher Institute.

Respectfully submitted Shelly McColm