



Joint Meeting/Discussion between Lawrence Central Rotary Board
and Lawrence Central Rotary Foundation Board, Followed by LCR Board Meeting

1515 St. Andrews Drive, Lawrence

March 6, 2018

Joint Board Meeting

1. Members present: Fred Atchison, Audrey Coleman, Megan Richardson, Scott Wagner, Kate Campbell, Janis Bunker, Jim Evers, Jonathon (Jay) Holley, Tobin Neis, Shelly McColm, Steve Lane, Lynn O'Neal.
2. LCR President Fred Atchison called the meeting to order and thanked President-Elect Audrey Coleman for creating the Agenda for this joint meeting between the boards. Audrey agreed to preside over the joint portion of the meeting.
3. **Confirm representation/regular communication channel between LCR and LCRF on one another's boards.**
 - Discussion about representation.
 - **Came to consensus that the LCR Board President shall attend LCRF quarterly meetings and that a representative from LCRF board (to be named later) shall attend monthly LCR board meetings.**
 - Question raised if LCRF minutes are distributed to LCR Board members. **Decided LCRF minutes will be distributed to the LCR Board members by the LCR President.**
4. **Discuss needs for LCR budget planning.**
 - Jim E. suggested cash flow reports could be distributed to the LCR Board quarterly, when they are presented to the LCRF Board.
 - LCR budget planning discussion.
 - LCRF can't legally make payments to LCR, other than repayment of the initial loan.
 - Community Bike Ride will be funded through the LCRF this year, which will reduce this cost to the LCR budget.
 - All monies from the LCRF need to go to charitable causes.
 - LCRF fiscal year is Jan.-Dec. each year.
 - **Each December (possibly at Annual Meeting), LCRF Board could let LCR and LCR Board know what funds will be available for the following year and the LCR Board can plan projects for the following year since fiscal year for LCR starts in July. Audrey suggested LCR Board would need to know by March/April to plan for the next year. However, monies would not go through the LCR budget.**

5. Discuss basic LCR request for payment from LCRF to 3rd party.

- Fred mentioned that projects should be club driven and reflect the values of the club.
- Tobin suggested the LCR/LCR Board could submit grant requests to the LCRF Board to fund projects, local or international initiatives. Tobin cited an example would be a donation to RI Foundation to obtain star club status again.
- Scott suggested a half day strategic planning meeting for both boards.
- Kate confirmed need to coordinate between the boards and plan projects/money uses jointly to avoid future conflict. Kate cited an example of a Rotary club that had conflict between the board and foundation about local vs. international use of money.
- Tobin recommends transparency of LCRF monies to LCR club members. Possibly Google document that could be viewed by club members, however the document could be adjusted only by LCRF Board members that have access. The LCR members would have to login to the site to view.
- LCRF needs to decide pay-off priorities of loan repayment vs. initiatives. Audrey suggested that loan repayment to LCR should not be a priority at this time so others see charitable projects funded and good done with the monies collected by the LCRF/LKC.
- Scott suggested that club members can discuss initiatives at Quarterly Planning Meetings.
- Joint meeting agenda ended.

LCR Board Meeting

1. Fred introduced Lynn O'Neal, who requested to address the board. Recently, Lynn suggested that the club donate a tree to the Lawrence Arboretum in honor of George Brenner.
 - Costs are \$245 for tree and \$100 for plaque through Jayhawk Trophy.
 - Trees are planted mid-Oct. through mid-April.
 - Thus far, Lynn has \$100 from members pledged toward the purchase of a tree.
 - Scott mentioned Arbor day is in April and it would be good timing.
 - Suggested to ask club members for donations and for the LCR to pay the balance due for a tree.
 - Some concern voiced about timing and possible other members honored in the future.
 - Jay suggested we ask George what type of tree he would prefer to be planted in his honor.
 - Jim Evers made a motion: **LCR will collect money at meetings for a tree to be planted, with a plaque, at the Lawrence Arboretum to honor George Brenner. The tree will be to honor his many years of service to the club, including serving as LCR Treasurer, years dedicated to helping with the Community Bike Ride, and generally working hard to help LCR achieve its goals. The LCR will cover additional funds needed to purchase the tree and plaque.** Megan seconded the motion and the motion passed.
 - Lynn will collect money from club members for the tree.
 - Lynn and/or Steve Lane will contact George about any preference of tree species.
 - After George is contacted, Tobin may put a story on the website and Scott may email the club about the tree.
2. Minutes were reviewed from Feb. 6, 2018 LCR Board meeting. Jim E. moved and Megan seconded a motion that the minutes be approved and the motion passed.
3. Financial Report by Megan Richardson:
 - February Income:

Dues	\$1138.00
Meals/lunch guests	\$96.00
Happy dollars	\$84.00

Wreath Sales	\$1022.89
• Total February Income	\$2340.89
• February Expenses:	
Intuit/Quickbooks online	\$15.00
Meeting costs (Eldridge bill)	
December	\$970.75
January	\$1104.24
February (2weeks only)	\$548.62
• Subtotal to Eldridge	\$2623.61
• Total Expense	\$2638.61
• Checking balance	\$2458.93
Outstanding check to Lawrence Sister Cities of \$500	
• Savings balance	\$3972.97
• Jim Evers moved and Audrey seconded approval of the Treasurer's Report. The report was approved.	

4. Membership Report by Jim Evers

- New member added in February: Amy Warren
- Member removed in March: Amy Warren
- Total members at this time: 33
- Jim Evers received an email from Amy Warren with her resignation. Work pressure is too much at this time and she hopes to rejoin in the future.
- Jim will touch base with Margaret Brumburg and Laticia Bryant.
- **Megan and Shelly will discuss initial dues payment for new members and delay adding to Clubrunner site until check is received. New members will be added to LCR website and roster at meetings after approval by club.**

5. Anniversary dinner at Maceli's March 14, 6-8 PM

- Megan has emailed members that haven't notified her if they plan to attend the Anniversary dinner so she has a head count.
- At this time, 34 people are confirmed to attend. 5 members haven't replied.
- Megan confirmed the menu with Maceli's.
- Budget is now \$400, so reviewed menu and she will eliminate potatoes to stay in budget.

6. RYLA

- Megan reported her daughter, Charlotte, may be interested in attending.
- Megan will speak to her daughter and will let us know.
- General consensus that the club will sponsor her if she decides to proceed.

7. Next board meeting April 4, 2018.

Respectfully submitted Shelly McColm